

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 20

June 14, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 20 (the "District") met in regular session, open to the public, on the 14th day of June, 2018, at 77 Sugar Creek Center Blvd., Suite 565, Sugar Land, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jared Biermann	President
Jeff Singer	Vice President
David Hunter	Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Kelly Jurecek of Tax Tech, Inc.; Jason Klump of LID Solutions, LLC ("LID Sols"); Mary Ann Mihills, Lisa Rickert, and Diane Michaux of FSG Information Systems LP ("FSG"); Diane Michaux of Municipal Accounts & Consulting, L.P. ("MAC"); Sean Humble of Sherrington-Humble, Inc. ("S-H"); Mark Millis of The Millis Group, Inc.; Shannon Waugh of Off Cinco; Mark McGrath of McGrath & Co. PLLC; Jan Bartholomew and Adam Cohen of Robert W. Baird & Co. Inc.; and Angie Lutz and Veronica Seguin of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

SERIES 2018, UNLIMITED TAX BONDS

Ms. Bartholomew reviewed the Preliminary Official Statement and Notice of Sale for District's \$2,450,000 Unlimited Tax Bonds, Series 2018 (the "Bonds").

Ms. Bartholomew recommended Amegy Bank as the paying agent for the Bonds.

The Board then considered advertisement for sale of the Bonds and discussed an appropriate bond sale date.

Mr. McGrath requested authorization to prepare a developer reimbursement report for the bond proceeds. He then presented and reviewed a revised evergreen auditor engagement reflecting a revised rate structure.

After review and discussion, Director Biermann moved to (1) approve the Preliminary Official Statement and Notice of Sale for the Bonds, subject to final review, comments and approval by ABHR, District consultants, the developer and the Board;

(2) Amegy Bank as the Paying Agent/Registrar for the Bonds; (3) authorize advertisement for the sale of the Bonds and set a bond sale date for June 28, 2018, at 11:00 a.m.; and (4) engage the District's auditor to prepare a developer reimbursement report for the Bond proceeds and approve the engagement letter with McGrath & Co. PLLC and direct it be filed appropriately and retained in the District's official records. Director Singer seconded the motion, which passed unanimously.

CONSENT AGENDA

Director Biermann offered Board members and consultants the opportunity to remove items from the consent agenda for individual discussion. Director Singer then moved to approve all items on the consent agenda, including approve the minutes from the March 27, 2018, meeting, as presented; approve the bookkeeper's report and the checks presented for payment; approve the tax assessor collector's report and payment of the tax bills; approve filing of the Critical Load Spreadsheet with the appropriate agencies; approve renewal of the District's insurance policies; and authorize the District's delinquent tax attorney to proceed with the collection of delinquent taxes as of July 1, 2018. Director Hunter seconded the motion, which passed by unanimous vote. Copies of all the documents approved as part of the consent agenda are attached or filed appropriately in the District's records.

ITEMS REMOVED FROM CONSENT AGENDA

The Board concurred to remove the District website item from the consent agenda.

Ms. Waugh presented and reviewed a Traditional and Digital Media Pricing worksheet, a copy of which is attached. Discussion ensued regarding print and mailing services to alert District residents to sign up for notifications from the District's website and how best to publicize the existence of the website. Ms. Waugh reviewed the District website layout and discussed website mailers that could be sent to District residents. The Board concurred to take no action at this time regarding mailers. After review and discussion, Director Biermann moved to approve the website layout and content. Director Singer seconded the motion, which passed unanimously.

Mr. Millis stated the Kingdom Heights homeowners association could send out an e-blast notifying residents to sign up for notifications from the District's website.

AUDIT FOR THE FISCAL YEAR END MARCH 31, 2018

No action was taken on this item.

ASSOCIATION OF WATER BOARD DIRECTORS

Discussion ensued regarding the District joining the Association of Water Board Directors and attendance at conferences for the same. After discussion, Director Biermann moved for the District to join the Association of Water Board Directors and authorize any interested directors to attend the upcoming winter conference for the Association of Water Board Directors. Director Singer seconded the motion, which passed, with Director Hunter voting against.

TERMINATION OF BOOKKEEPING CONTRACT AND ENGAGEMENT OF BOOKKEEPER

The Board discussed terminating its bookkeeping contract with FSG Information Systems, LP ("FSG") and engaging MAC as its bookkeeper. Ms. Mihills noted FSG has been acquired by MAC. After review and discussion Director Singer moved to terminate the District's Agreement for Bookkeeping Services with FSG and approve an Agreement for Bookkeeping Services with MAC and direct it be filed appropriately and retained in the District's official records. Director Hunter seconded the motion, which passed unanimously.

CHANGE IN BOOKKEEPER

Ms. Lutz stated the Public Funds Investment Act Disclosure Statements for the bookkeeper and investment officers have been delivered to ABHR. Ms. Lutz noted that the statements will be filed with the Texas Ethics Commission. After review and discussion, Director Singer moved to accept the Disclosure Statements under the Public Funds Investment Act, and direct that the Statements be filed appropriately and retained in the District's official records, upon receipt by ABHR. Director Hunter seconded the motion, which carried unanimously.

The Board considered adopting Amended Exhibit As to the District's Depository Pledge Agreements with Compass Bank and Wells Fargo Bank, the new bookkeeper and investment officer. After review and discussion, Director Singer moved to adopt the Amended Exhibit As as presented and direct they be filed appropriately and retained in the District's official records. Director Hunter seconded the motion, which passed unanimously.

The Board considered authorizing filing of an updated District Registration Form with the TCEQ, reflecting the new bookkeeper. Following review and discussion, Director Singer moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the Form be filed appropriately and retained in the District's official records. Director Hunter seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Klump presented and reviewed an operator's report and a levee operations inspection report with the Board, copies of which are attached.

Mr. Klump presented and reviewed a proposal from Alvin Contracting, a copy of which is attached to the operator's report, to install gate clips to reinforce the Inlet No. 1 gates for a price of \$1,800. After review and discussion, Director Biermann moved to approve the proposal from Alvin Contracting. Director Singer seconded the motion, which passed unanimously.

Mr. Klump noted that the District's culverts and inlet pipes will be televised this year.

Discussion ensued regarding LID Sols gaining access to the Kingdom Heights Recreation Center during emergency events.

AMEND EMERGENCY ACTION PLAN

Mr. Humble reviewed updated and amendments to the District's Emergency Action Plan which address and further refine certain trigger levels for operator actions. After review and discussion, Director Biermann moved to adopt the amended Emergency Action Plan and direct it be filed appropriately and retained in the District's official records. Director Singer seconded the motion, which passed unanimously.

FEDERAL EMERGENCY MANAGEMENT AGENCY ("FEMA") APPLICATIONS

Mr. Lump updated the Board on the status of the District's FEMA application.

DEVELOPMENT IN THE DISTRICT

Mr. Millis reported on development in the District.

ENGINEERING MATTERS

Mr. Humble presented and reviewed an engineer's report, a copy of which is attached.

Mr. Humble recommended LID Sols to fill the low area of the levee north of Kingdom Heights Boulevard to a minimum elevation of 97.0' for a total of approximately \$10,617.00. After review and discussion, Director Biermann moved to authorize LID Sols to fill the low area of the levee north of Kingdom Heights Boulevard to a minimum elevation of 97.0' for a total price not to exceed \$10,617.00. Director Singer seconded the motion, which passed unanimously.

Discussion ensued regarding the installation of an emergency backup generator at the Kingdom Heights Recreation Center to be used during an emergency event. Mr. Klump stated LID Sols has a number of mobile generators but could not guarantee a mobile generator could be delivered to the District during an emergency event due to timing or road/water conditions. After discussion, Director Hunter moved to authorize the installation of an emergency generator at the Kingdom Heights Recreation Center. The motion failed for a lack of a second.

ANNEXATION OF PROPERTY INTO THE DISTRICT

Mr. Millis and Ms. Lutz discussed the potential annexation of the estimated 22-acre Lindsey Tract (the "Tract") into the District. Ms. Lutz presented and reviewed an Annexation Letter Agreement between 572-THREE, Ltd. and the District. After review and discussion, Director Biermann moved to (1) approve the Annexation Letter Agreement, subject to finalization by ABHR, and direct it be filed appropriately and retained in the District's official records; and (2) authorize the engineer to prepare a feasibility study for the Tract. Director Hunter seconded the motion, which passed unanimously.

REGULAR MEETING AND NEXT MEETING DATES

The Board concurred to meet again of June 28, 2018, at 11:00 a.m. and July 26, 2018, at 3:00 p.m.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

Vice president



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