

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 20

July 25, 2019

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 20 (the "District") met in regular session, open to the public, on the 25th day of July, 2019, at 77 Sugar Creek Center Blvd., Suite 565, Sugar Land, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jared Biermann	President
Jeff Singer	Vice President
David Hunter	Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Thomas Rey, a member of the public; Kelly Jurecek of Tax Tech, Inc.; David Beyer of Storm Water Solutions, LP; Gene Krejci and Tyler Werlein of LID Solutions, LLC ("LID Solutions"); Mary Ann Mihills of Municipal Accounts & Consulting; Mark McGrath & McGrath & Co. PLLC; Sean Humble of Sherrington-Humble, LLC; Mark Millis of The Millis Group, Inc.; and Angie Lutz and Veronica Seguin of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There was no public comments received by the Board.

CONSENT AGENDA

Director Singer offered Board members and consultants the opportunity to remove items from the consent agenda for individual discussion. Director Hunter moved to approve the minutes from the March 5, 2019, meeting; approve the bookkeeper's report and payment of bills and checks presented for payment; approve the tax assessor/collector's report and approve payment of tax bills; ratify authorization of filing of the District's Critical Load Spreadsheet with the appropriate agencies; approve the insurance renewal proposal with WIN/Arthur Gallagher; and authorize the delinquent tax attorney to proceed with the collection of delinquent taxes. Director Singer seconded the motion, which passed unanimously. Copies of all the documents approved as part of the consent agenda are attached or filed appropriately in the District's records.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

AUDIT FOR FISCAL YEAR END MARCH 31, 2019

Mr. McGrath presented and reviewed the audit for fiscal year ended March 31, 2019. After review and discussion, Director Singer made a motion to approve the audit and Annual Filing Affidavit for such audit, subject to finalization by the District's consultants and Board, and direct that the audit be filed appropriately and retained in the District's official records. Director Hunter seconded the motion, which carried unanimously.

EDUCATION/TRAINING COMPLIANCE STATUS FOR BOARD

Ms. Lutz reminded the Board of the guidelines for continuing education of levee improvement district directors, which have been adopted by the Fort Bend County Commissioners' Court.

OPERATION OF DISTRICT FACILITIES

Mr. Werlein presented and reviewed an operator's report and a levee operations inspection report with the Board, copies of which are attached.

Mr. Werlein presented and reviewed certain proposals from Camino Services to address engineer and operator recommended repairs and maintenance items to the levee, including: (i) bar screen installation for a fee of \$6,325.00; (ii) levee outfall cleaning and sealing for a fee of \$2,950.00; (iii) RCP pipe sealing for a fee of \$2,365.00; and (iv) inlet no. 1 backslope regrading for a fee of \$5,570.00. Mr. Humble stated Mr. Rey has property adjacent to the District and the property is holding water due to the drainage from the District. Mr. Humble stated the backslope regrading will address the standing water issue. After review and discussion, Director Hunter moved to approve the proposals, as presented, and at a total fee not to exceed the sum total of the proposals. Director Singer seconded the motion, which passed unanimously. Copies of the proposals are attached.

Discussion ensued regarding cow and hog remediation measures that can be taken. Mr. Werlein presented and reviewed a proposal from LID Solutions in the amount of \$14,355.00 for a one time grub treatment to deter ant and hog activity on the levee. He then presented and reviewed a proposal from Turnbhuckle Fencing LLC in the amount of \$26,300.00 for installation of barbwire fencing and gates to keep cows from entering portions of the levee. Copies of the proposals are attached. The Board concurred to take no further action on these proposals at this time. Discussion ensued regarding re-grading the tops of the levee where there has been heavy cow traffic. Mr. Humble and Mr. Werlein stated they will investigate costs to re-grade the levee tops.

After review and discussion, Director Singer moved to approve the operator's report. Director Hunter seconded the motion, which passed unanimously.

Mr. Krejci discussed certain insurance policy premium increases LID Solutions has absorbed throughout the year and the future impact it would have on LID Solutions contract fees to the District. He presented and reviewed a Second Amendment to the Operation and Maintenance Contract between LID Solutions and the District, a copy of which is attached to the operator's report. He noted the Amendment reflects a 2.5% annual fee increase to the District or a new monthly base fee of \$2,764.01. After review and discussion, Director Singer moved to approve the Second Amendment to the Operation and Maintenance Contract between LID Solutions and the District, subject to review and approval by ABHR. Director Hunter seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Humble presented and reviewed an engineer's report, a copy of which is attached.

Mr. Beyer presented and reviewed a Master Services Proposal with Storm Water Solutions, LLC to provide certain storm water management services to the District, including preparation of a Waiver for Small Municipal Separate Storm Sewer Systems under TPDES Phase II MS4 General Permit (the "Waiver"). Mr. Beyer presented and reviewed a proposal for preparation of the Waiver, reflecting a preparation and submittal cost not to exceed \$1,250, and the Waiver for execution and submittal. A copy of the proposal is attached. After review and discussion, Director Singer moved to (1) approve the Master Services Agreement with Storm Water Solutions LLC; (2) approve the proposal for preparation of the Waiver; (3) approve execution and submittal of the Waiver; and (4) direct that the Agreement, proposal and Waiver be filed appropriately and retained in the District's official records. Director Hunter seconded the motion, which passed unanimously.

Mr. Humble discussed new Fort Bend County Drainage District requirements, which will likely require a new Master Drainage Plan for the District and the possible installation of a fourth pump at the pump station.

ANNEXATION OF PROPERTY INTO THE DISTRICT

Mr. Humble and Ms. Lutz discussed the annexation of approximately 20-acres into the District. Ms. Lutz recommended the Board accept a Petition for Addition of Certain Land. After discussion, Director Hunter moved to (1) authorize the engineer to prepare a feasibility study and survey the proposed annexation property; and (2) accept the Petition for Addition of Certain Land. Director Singer seconded the motion, which passed unanimously.

REPORT ON LEGISLATIVE MATTERS

Ms. Lutz distributed and reviewed an ABHR Capitol Report on the Texas 86th Regular Legislative Session, a copy of which is attached.

DEVELOPMENT IN THE DISTRICT

Mr. Millis reported on development in the District

NEXT MEETING DATE

The Board concurred to meet again in August or September 2019.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors
Vice President

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