

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 20

March 27, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 20 (the "District") met in regular session, open to the public, on the 27th day of March, 2018, at 77 Sugar Creek Center Blvd., Suite 565, Sugar Land, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Scott West	President
Jeff Singer	Vice President
David Hunter	Secretary

and all of the above were present except Director West, thus constituting a quorum.

Also present at the meeting were Jared Biermann, a resident of the District; Kelly Jurecek of Tax Tech, Inc.; Jason Klump of LID Solutions, LLC ("LID Sols"); Mary Ann Mihills of FSG Information Systems LP ("FSG"); Mark Millis of The Millis Group, Inc.; Terrell Palmer and Francine Stephan of Post Oak Municipal Advisors; and Angie Lutz and Veronica Seguin of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Mr. Palmer stated he and Ms. Stephan have left Hilltop Securities, the District's current financial advisor, and joined Post Oak Municipal Advisors. Mr. Palmer discussed the financial advisory services Post Oak Municipal Advisors could offer to the District and his history working with the District.

APPOINTMENT OF NEW DIRECTOR

Ms. Lutz reported Scott West has resigned from the Board. Ms. Lutz stated Fort Bend County Commissioners had appointed Mr. Biermann to the Board.

The Board reviewed and considered approving the Sworn Statement, Oath of Office and Official Bond of Jared Biermann.

The Board discussed reorganization of the Board as stated below:

Jared Biermann	President
Jeff Singer	Vice President
David Hunter	Secretary

The Board considered authorizing execution of an updated District Registration Form.

Ms. Lutz stated that a memorandum from ABHR regarding the Texas Open Meetings Act requirements has been presented to Mr. Biermann. She noted that Mr. Biermann as an appointed public official, is required to complete a course on training responsibilities of the governmental body and its members under the Texas Open Meetings Act, Chapter 551, within 90 days of taking the oath of office.

Ms. Lutz noted that a memorandum from ABHR regarding conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code has been presented to Mr. Biermann. The Board then considered updating the District's List of Local Government Officers.

After discussion, Director Singer moved to (1) accept the resignation of Scott West and appoint Jared Biermann to the Board; (2) approve the Sworn Statement, Oath of Office and Official Bond of Mr. Biermann and direct the documents be filed appropriately and retained in the District's official records; (3) reorganize the Board as discussed; (4) authorize execution of an updated District Registration Form and direct it be filed appropriately and retained in the District's official records; and (5) approve the updated List of Local Government Officers and direct it be filed appropriately and retained in the District's official records. Director Hunter seconded the motion, which passed unanimously.

CONSENT AGENDA

Director Singer offered Board members and consultants the opportunity to remove items from the consent agenda for individual discussion. Director Hunter moved to approve the minutes from the October 12, 2018, meeting; authorize the auditor to conduct an audit for the fiscal year end March 31, 2018; approve the bookkeeper's report and payment of bills and checks presented for payment; accept the annual disclosure statements of the bookkeeper and Investment Officer; adopt a Resolution Regarding Annual Review of Investment Policy and Adoption of Amended Investment Policy; adopt a Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions; approve the tax assessor/collector's report and approve payment of tax bills; adopt a Resolution Concerning Exemptions from Taxation; and accept the annual report regarding Post-Issuance Compliance Policy. Director Singer seconded the motion, which passed unanimously. Copies of all the documents approved as part of the consent agenda are attached or filed appropriately in the District's records.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

BUDGET FOR FISCAL YEAR END MARCH 31, 2019

Ms. Mihills presented and reviewed a draft budget for the fiscal year end March 31, 2019, a copy of which is attached to the bookkeeper's report. After review and discussion, Director Hunter moved to approve the budget for the fiscal year end March 31, 2019, as presented. Director Biermann seconded the motion, which passed unanimously.

EDUCATION/TRAINING COMPLIANCE STATUS FOR BOARD

Ms. Lutz reminded the Board of the guidelines for continuing education of levee improvement district directors which have been adopted by the Fort Bend County Commissioners' Court. After discussion, the Board directed ABHR to file any necessary Director education/training compliance documents with the Fort Bend County Drainage District.

OPERATION OF DISTRICT FACILITIES

Mr. Klump presented and reviewed an operator's report and a levee operations inspection report with the Board, copies of which are attached.

Mr. Klump presented and reviewed a proposal from the U.S. Flood Control Corporation in the amount of \$17,438.00 for the purchase of a Tiger Dam System for the District. A copy of the proposal is attached to the operator's report.

Mr. Klump presented and reviewed a proposal from Worldwide Power Products in the annual amount of \$2,578.14 for quarterly maintenance for the District's generators. A copy of the proposal is attached to the operator's report.

Mr. Klump then presented two proposal from Camino Services to fill in low spots on the levee at Inlet Gate No. 1. Copies of the proposals are attached to the operator's report. Discussion ensued regarding whether other contractors that are already on-site for Fort Bend County Municipal Utility District No. 176 projects could complete the work to fill in the low spots and be reimbursed by the District. The Board requested the District's engineer coordinate with the current on-site contractors regarding the matter.

Mr. Klump reported that he is soliciting pricing to add additional support beams and a secondary gate at Inlet No. 1.

Mr. Klump reviewed a chart of cumulative training hours and continuing education credits for LID Sols' employees.

Mr. Klump stated a Fort Bend County table top exercise will be conducted on April 6, 2018.

Mr. Klump and Mr. Millis reported on complaints from the owners of the adjacent Thomas Ray tract stating the owners claim the District's levee has removed drainage capacity from their tract. Mr. Klump noted there is standing water on the tract; however, that water has always been on the tract.

After review and discussion, Director Singer moved to (1) approve the operator's report; and (2) approve the proposal for quarterly generator maintenance from Worldwide Power Products. Director Biermann seconded the motion, which passed unanimously.

AMEND EMERGENCY ACTION PLAN

Mr. Klump stated he is coordinating with the District's engineer on amendments to the Emergency Action Plan.

FEDERAL EMERGENCY MANAGEMENT AGENCY ("FEMA") APPLICATIONS

Mr. Klump updated the Board on potential reimbursements to the District from FEMA.

DEVELOPMENT IN THE DISTRICT

Mr. Millis reported on development in the District.

ENGINEERING MATTERS

The Board reviewed an engineer's report, a copy of which is attached.

The Board considered approving Invoice No. 11101-2 to Burton Johnson Engineer in the amount of \$800 for a study on the timing of closing the levee gates during a flood event. It was noted the report has been subsequently approved by Fort Bend County Drainage District.

The Board discussed authorizing the District's operator fill the low area of the levee north of Kingdom Heights Boulevard to a minimum elevation of 97.0'.

Ms. Lutz updated the Board on the status of the District's third bond issue.

After review and discussion, and based on the engineer's recommendations, Director Singer moved to (1) approve the engineer's report; (2) approve the Burton Johnson Engineering invoice, as presented; and (3) authorize the operator to fill the low area of the levee north of Kingdom Heights Boulevard, as discussed in both the engineering and operations portions of the meeting. Director Biermann seconded the motion, which passed unanimously.

DISTRICT COMMUNICATION, INCLUDING WEBSITE PROPOSAL

Ms. Lutz reviewed a proposal from Off Cinco for the creation of a website for the District. A copy of the proposal is attached. After review and discussion, Director Singer moved to approve the proposal from Off Cinco and approve a Service Agreement with Off Cinco for development and management of the District's website, including the fixed rate layout, pay per update, and pay per use text and email options. Director Biermann seconded the motion, which passed unanimously.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



Secretary, Board of Directors

A handwritten signature in blue ink, consisting of a large, stylized letter 'P' with a horizontal line extending to the right.

LIST OF ATTACHMENTS TO MINUTES

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